



**JUANITA K.  
HAMMONS HALL**

MARKET \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

DATE OF PAYMENT \_\_\_\_\_

FORM OF PAYMENT \_\_\_\_\_

TICKET DISTRIBUTION    Digital                      Mail                      Will Call

*No cost for digital tickets. US Mail: \$10 per order. Will Call: \$5 per order.*

## GROUP SALES CONTRACT / ORDER FORM

ORDER DATE: \_\_\_\_\_ FINAL PAYMENT DUE: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### NOTES:

**SHOW:** \_\_\_\_\_

**SHOW DATE:** \_\_\_\_\_

**SHOW TIME:** \_\_\_\_\_

**NUMBER OF TICKETS:** \_\_\_\_\_

**SECTION:** \_\_\_\_\_

**GROUP TICKET PRICE:** \_\_\_\_\_

**SUBTOTAL:** \_\_\_\_\_

**HANDLING FEE:** \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_

Please fill out the shaded areas and return by email to [HammonsHallGroupSales@MissouriState.edu](mailto:HammonsHallGroupSales@MissouriState.edu). Areas without fillable fields will be completed by the Group Sales coordinator as your order is processed, and this information will be available on your invoice. Call the Group Sales office at 417-836-8468 with any questions.